



Updated July 08, 2020

When it comes to your information, Bahati Tech ("we", "us") is committed to transparency and choice. We protect your privacy, so that you can focus on achieving your goals. This Statement is designed to let you know what personal information we collect about you on our websites (“Your Information”) and how we use that information.

### **What This Privacy Statement Covers**

As used in this privacy statement, “Bahati Tech”, “us”, and “we” refer to the Bahati Tech and/or one of it's digital products available online that may process your personal information.

In this privacy statement, we refer to information about you or information that identifies you as “personal data” or “personal information”. We also sometimes collectively refer to handling, collecting, protecting or storing your personal information as “processing” such personal information.

### **What Is The Legal Basis On Which We Rely To Process Your Information?**

Provided you have agreed to us processing your personal information for the relevant purpose, we may process your information based on:

- Our legitimate interests in the effective delivery of information and services to you and in the effective and lawful operation of our businesses and the legitimate interests of our clients in receiving professional services from us as part of running their organisation (provided these do not interfere with your rights).
- Our legitimate interests in developing and improving our businesses, services and offerings and in developing new technologies and offerings (provided these do not interfere with your rights).
- To perform our obligations under a contractual arrangement with you;

Or, we may process your information to satisfy any requirement of the law or regulation.

### **Information We Collect**

When you visit our websites, we may collect or ask you to provide certain personal information in order to help us manage our relationship with you. This information may include:

- Contact details, such as name, mailing address, email address and phone number;
- Information you provide to us to receive technical assistance or during customer service interactions;
- Information about your computer or device, including browser type and settings,

IP address and traffic data relating to your Internet connection

### **We may We use Your Information to:**

- Allow you to register products or services you purchase;
- Manage your subscriptions;
- Provide you with technical and customer support;
- Subscribe you to a newsletter, send product updates or technical alerts;
- Communicate with you about and manage your participation in contests, offers or promotions;
- Solicit your opinion or feedback, provide opportunities for you to test software;
- Research and implement product improvements and product updates;
- Evaluate and improve the quality of our products, services and websites;
- Provide you with a customized experience when you visit our websites;
- Secure our systems and applications;
- Allow for the provisioning of services; and
- Enforce our legal rights or comply with legal requirements.

### **Marketing**

#### **Messages**

In addition to the purposes described above, we may, in compliance with applicable legal requirements, use Your Information to provide you with advertisements, promotions and information about products and services tailored to you and your needs.

If you do not want us to use Your Information in this way, you can simply choose not to give your permission on the webpages and/or forms with which we collect Your Information. You can also opt-out at any time by unsubscribing within the message itself, or by contacting us using the details in the '[Contact Us](#)' Section below.

### **Cookies & Do-Not-Track**

#### **Cookies**

A cookie is a commonly used automated data collection tool. Cookies are small text files that are placed on your computer or device by websites that you visit or HTML-formatted emails you open, in order to make websites work, or work more efficiently.

We may use cookies, Web beacons, pixel tags or other similar technologies on our websites or emails to, among other things:

- Tailor information presented to you based on your browsing preferences, such as language and geographical region;
- Collect statistics regarding your website usage;
- Provide us with business and marketing information; and

We use different kinds of cookies:

- **Essential cookies** are necessary to provide you with services and features available

through our websites. Without these cookies, services you may need, such as shopping carts or e- billing, cannot be provided.

- **Analytics or customization cookies** collect information that is either used in aggregate form to help us understand how the website is being used or how effective our marketing campaigns are, or to help us customize the website for you.
- **Advertising cookies and tracking scripts** are used to make advertising messages more relevant to you. They perform functions like preventing the same ad from continuously reappearing, ensuring that advertisements are properly delivered and, in some cases, featuring advertisements based on your interests.

If your browser includes a cookie management tool, you will find a hover button at the bottom of your screen. This is available on all our sites, and can be used to tell you what cookies are being served and how to opt out of receiving them, including third party cookies.

If you do not wish to receive cookies, you may be able to refuse them by adjusting your browser settings to reject cookies. If you do so, we may be unable to offer you some of our functionalities, services or support. If you have previously visited our websites, you may also have to delete any existing cookies from your browser.

### **Do-Not-Track**

There are different ways you can prevent tracking of your online activity. One of them is setting a preference in your browser that alerts websites you visit that you do not want them to collect certain information about you. This is referred to as a Do-Not-Track (“DNT”) signal.

Please note that our websites may not recognize or take action in response to DNT signals from Web browsers. At this time, there is no universally accepted standard for what a company should do when a DNT signal is detected. In the event a final standard is established, we will assess how to appropriately respond to these signals.

For more detailed information about cookies, Do-Not-Track and other tracking technologies, please visit [allaboutcookies.org](http://allaboutcookies.org) and [allaboutdnt.com](http://allaboutdnt.com).

### **Third Party Data Collection**

This may also include cookies placed by third parties, to deliver tailored information and content which may be of interest to you, such as promotions or offerings, when you visit third party websites after you have left our websites.

### **Social Media Features and Widgets**

Our websites include social media features, such as Facebook’s “Like” button, and widgets, such as the “Share This” button, or interactive mini-programs that run on our site. These features are usually recognizable by their third-party brand or logo and may collect your IP address, which page you are visiting on our site, and set a cookie to enable the feature to work properly. Social media features and widgets are either hosted by a third party or hosted directly on our site. Your interactions with these features are governed by the privacy policy of the company providing it.

### **How We Share Your Information**

We only share Your Information as described below, within our company , with service providers that process information on our behalf and for law enforcement purposes.

## **Service Providers Processing Data On Our Behalf**

We may use contractors and service providers to process Your Information on our behalf for the purposes described in this Statement. The categories of recipients include providers of outsourced IT services, such as hosting providers, marketing agencies, providers of temporary staff, analytics providers, and providers of outsourced order processing.

We contractually require service providers to keep information secure and confidential and we do not allow our data processors to share Your Information with others without our authorization, or to use it for their own purposes. However, if you have an independent relationship with these service providers their privacy statements will apply.

## **Law Enforcement**

In certain instances, it may be necessary for Bahati Tech to disclose Your Information to government officials or other third parties as otherwise as required or permitted by applicable law.

## **How We Protect Your Information**

### **Safeguards**

We have taken appropriate technical and organizational security measures to protect Your Information from misuse, unauthorized or unlawful access or disclosure, loss, alteration, damage or destruction. These measures include:

**Physical safeguards**, with locked doors and file cabinets, controlled access to our facilities and secure destruction of media containing Your Information.

**Technology safeguards**, like the use of anti-virus and endpoint protection software, encryption, and monitoring of our systems and data centers to ensure that they comply with our security policies. For example, credit card information is transmitted using secure socket layer (“SSL”) encryption.

**Organizational safeguards**, like training and awareness programs on security and privacy, to make sure employees understand the importance and means by which they must protect Your Information. Our organizational privacy policies and standards also guide our handling of Your Information.

### **Storage of Your Information**

The information we collect from you may be stored on servers in South Africa and anywhere Bahati Tech or our vendors operate.

### **Links to Other Websites**

Our websites may contain links to other websites, which are owned or operated by other companies. If you choose to visit any linked websites, we encourage you to review their privacy statements carefully, as they may differ from ours. We are not responsible for the content or privacy practices of websites that are owned by companies that are not within the Bahati Tech.

### **Children’s Privacy**

Our site is not directed to, nor do we knowingly collect information from children under the age of 13.

## **Managing Your Information**

We store Your Information for as long as is necessary for the purpose for which we collect it. This means that we retain Your Information for as long as your account is active or as needed to provide you services, or for as long as you are the designated contact on your employer's customer account for billing or administration purposes. We also retain and use Your Information as necessary to comply with our legal obligations, resolve disputes and enforce our agreements.

Where we process Your contact details for marketing purposes, we will continue to process those contact details for those purposes until such time as you notify us that you no longer wish this processing to take place (provided that we may keep a record of your marketing preferences for as long as may be required to ensure that our marketing activities are conducted in line with such preferences).

## **Your Rights**

You may ask us for a copy of Your Information, and/or ask us to correct it, erase it or to transfer it to other organizations at your request. You also have rights to object to some processing such as automated decision making and profiling. Where we have asked for your consent to process Your Information, you may withdraw this consent at any time. Where we process Your Information because we have a legitimate interest in doing so (as explained above), you also have a right to object to this. In certain circumstances, you may also have the right to restrict processing of Your Information. These rights may be limited in some situations – for example, where we can demonstrate that we have a legal requirement to process Your Information. To exercise your rights, please contact us using the details in the “Contact Us” section above and we will assist you.

We hope that we can satisfy queries you may have about the way we process Your Information. However, if you have unresolved concerns you also have the right to complain to data protection authorities

## **Accessing, Updating or Correcting Your Information**

You are able to request to view and update Your Information via our Contact Us Information. Under certain circumstances, you may be able to request the removal of inaccurate or incorrect information we have about you. We will respond to requests to access, update, correct or delete Your Information where applicable, within any legally required timeframe.

To make such a request, please contact us.

## **Contact Us**

If you have questions or concerns about your privacy, please:

Write to us:               Bahati Tech – Privacy Office  
                                  113 Loop Street, Cape Town  
Email us:                   hello@bahatitech.co.za

## **Changes to This Statement**

We reserve the right to revise or modify this Privacy Statement. In such an event, we will post a prominent notice on this website prior to the change becoming effective.